

# **YADKIN COUNTY BOARD OF COMMISSIONERS**

## **REGULAR SESSION MINUTES**

**Monday, February 3, 2020**

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC on February 3, 2020 at 9:00am.

### **Present were:**

Chairman Kevin Austin  
Vice Chairman David Moxley  
Commissioner Gilbert Hemric  
Commissioner Marion Welborn  
Commissioner Frank Zachary

**Staff present:** County Attorney, Ed Powell; County Manager, Lisa Hughes; Clerk to the Board, Tanya Gentry; Assistant County Manager, Drew Hinkle; and Finance Officer, Lindsey Cearlock.

**INVOCATION** given by Chairman Austin.

**CALL TO ORDER** by Chairman Austin at 9:02am.

**PLEDGE OF ALLEGIANCE** led by Chairman Austin.

### **ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

**Commissioner Zachary made a motion to adopt the Agenda as presented. Vice Chairman Moxley second.**

**Vote: 5/0.**

### **PUBLIC COMMENTS**

There were no public comments. Chairman Austin closed the Public Comments at 9:04am.

### **APPROVAL OF MINUTES**

The January 21, 2020 Regular and Closed Session Minutes were reviewed. **Commissioner Welborn made a motion to approve both sets of minutes as presented. Commissioner Hemric second.**

**Vote: 5/0.**

### **REPORTS/REQUESTS OF THE BOARD**

#### **Human Services Update**

Kim Harrell addressed the Board. They have received notice of the layoffs at NC Fast. The focus of NC Fast going forward is operations and management. With no State budget, the projects that were slated to move forward cannot do that at this time due to a lack of funding. Approximately 25% of the helpdesk staff was cut and that is a concern for counties. There are still approximately 3,000 open helpdesk tickets. The Directors Association has asked counties to keep track of how the layoffs are impacting their operations. The Child Support staff will have to meet new Federal fingerprint requirements due to the access they have to IRS information. Staff will be participating in a webinar to find out more about those requirements. Approximately 32% more LIEAP and CIP funding has been spent this year compared to what was spent at this time last year. More funding was allotted for those programs this year so spending is up across North Carolina. Since December 1<sup>st</sup> they have taken 444 LIEAP and CIP applications and 76 of those applications were denied and 5 of them were withdrawn. They have approved approximately \$71,000.00 in LIEAP expenditures. The County's allocation is approximately \$132,000.00. The LIEAP funding has to be spent by the end of March. The CIP funding goes through the end of the fiscal year. They have approved approximately \$35,768.00 in CIP expenditures. The County's allocation is approximately \$132,900.00. There are 73 children in foster care. Adam Anderson is the new DSS Attorney. He is here attending today's meeting. Northwoods training for economic services staff is scheduled for February 12<sup>th</sup> and 13<sup>th</sup>. WIC is administering the ApSeed Program and it is going very well. Since December 20<sup>th</sup> they have given out over 200 AppSeed devices. A lot of the parents have been very emotional when they expressed their appreciation for their children being able to participate in the Program. The children love the devices. The WIC numbers have been increasing steadily over the last 6 to 8 months. At the end of December there were 995

participants. Their baseline is 958 participants. Jessica Wall addressed the Board. They are receiving daily situation reports on the coronavirus. It was first identified in Wuhan, China in late December 2019. The outbreak has spread globally and is continuing to evolve. There are no confirmed cases in North Carolina. On January 30<sup>th</sup>, the World Health Organization issued a Public Health Emergency of International Concern. The United States has issued a Level 4 Travel Warning, which means do not travel unless absolutely necessary. The Federal Health and Human Services Secretary declared a Domestic Public Health Emergency on January 31<sup>st</sup>. As of yesterday, there are 8 cases in the United States, with one instance of person-to-person transmission. North Carolina does not have anyone under isolation so the containment approach is being utilized. That means that travel is being monitored so people who have been to China can be identified and checked to see if they are having any symptoms. If they have been to an infected area and have symptoms they will be placed in isolation and quarantined. An investigation of who they had contact with will be done. If anyone they had contact with is having symptoms they will be placed in isolation and quarantined and whoever they had contact with will be checked to see if they have symptoms. That cycle will continue until no one who had contact with a person experiencing symptoms is having symptoms themselves. The Division of Public Health has created a new website with information regarding the coronavirus and they have put out guidance documents. At the time the report was put out yesterday, anyone who was returning from China was required to travel through one of seven airports to undergo enhanced health screenings. Chairman Austin said they expanded that to eleven airports this morning. He asked Jessica Wall for more clarification about the person-to-person transmission case. She said that is the first case of someone in the United States transmitting the virus to someone else in the United States. In the other cases the person contracted the coronavirus outside the United States and then traveled back here. At this time it is not really known if a person who is asymptomatic can transmit the virus to someone. It is also not really known how many people a contagious person can potentially infect or how long they are contagious. Currently asymptomatic people who have traveled to an infected area are being told to self-quarantine themselves. County Manager Hughes opened an online map that is being updated with information on the number of cases and since yesterday the number of cases in the United States has grown to 11. The number of cases in mainland China and other areas have also increased since yesterday. Jessica Wall thanked the Board for their time. Commissioner Zachary congratulated the Medical Clinic and Hands of Hope on the Award they received at the annual Chamber of Commerce banquet. She thanked the Board and County Manager Hughes for their support. The Medical Clinic and Hands of Hope could not have achieved what they did without that support. Commissioner Zachary said that Kim Harrell had mentioned the NC Fast layoffs that occurred because of a lack of funding. He asked if they couldn't still operate on the prior budget until the new budget is approved. Kim Harrell said they employ a large number of contractors and development of anything new has come to a standstill so they don't need all those contractors. Chairman Austin said that a lot of the NC Fast things, like upgrades and new development, are handled on a year-to-year basis and those things are paid for from non-recurring funds in the budget. People are finding more and more implications of there not being an approved State budget.

## **CONSENT AGENDA**

**Commissioner Hemric made a motion to approve the Consent Agenda items as presented.**

**Commissioner Welborn second.**

**Vote: 5/0.**

The Consent Agenda items that were approved by the Board are as follows:

### **Cooperative Extension Program Fee Budget Amendment**

Line Item	Account	Current Budget	Increase/ (Decrease)	New Budget
Cooperative Extension Program Fee (Revenue)	1044950-43353	0	1,000	1,000
Cooperative Extension Program Fee (Expense)	1054950-55511	0	1,000	1,000

The Cooperative Extension Office is offering programs that people can participate in for a fee. The budget amendment is needed to establish the necessary funding for the programs.

### **Ronald J Davis Contract Amendment**

Ronald J. Davis provides counseling services for children involved with the Child Welfare Unit and their families. The contract amendment is needed to decrease his contract amount by \$6,000.00 so the

Professional Assessment & Counseling Services contract amount can be increased. The Board approved the contract amendment and authorized the County Manager to sign it.

#### **Professional Assessment & Counseling Services Contract Amendment**

Professional Assessment & Counseling Services provides psychological services for children involved with the Child Welfare Unit and their families. The contract amendment is needed to increase the contract amount by \$7,500.00. The Board approved the contract amendment and authorized the County Manager to sign it.

#### **Stericycle Contract Amendment**

Stericycle picks up biohazardous regulated medical waste and disposes of it for EMS and the Medical Clinic. Since the Medical Clinic has moved the contract amendment was needed to add their new location as a pick up site. The additional site increases the contract amount by \$2,517.48 bringing it up to \$5,760.00 per year, plus 5% after the first year. The Board approved the contract amendment and authorized the County Manager to sign it.

#### **NC Statewide Emergency Management Mutual Aid and Assistance Agreement**

The North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement allows the County to give and receive assistance in the event of a disaster. There is no expense unless the County has to deploy some Emergency Management assets and those costs would be reimbursed by the State or FEMA. Yadkin County is a participant in the Agreement but some modifications have been made to it so the County has been asked to approve the new version. The Board approved the North Carolina Statewide Emergency Management Mutual Aid and Assistant Agreement, Revision 2020, and authorized the appropriate County representatives to sign it.

#### **Sharp Business Systems Contract**

Sharp Business Systems will replace three printers with newer models. The printers are located in the Register of Deeds Office, Cooperative Extensive, and Human Services. The lease will be through TIAA instead of DLL and the payments will remain the same. The Board approved the contract and authorized the County Manager to sign it.

#### **Charlotte Scale General Services Contract**

Charlotte Scale will provide as needed maintenance and repair services for the scale at the Solid Waste Facility. The Board approved the general services contract and authorized the County Manager to sign it.

#### **Dorsett Heating & Air Conditioning Contract**

Dorsett Heating & Air Conditioning will install two 4 ton units to cool the server room located in this building. One of the units will be wired to the generator so it will continue to function if the power goes off. Currently there are two mini-splits cooling the room but they are having a lot of issues and are not keeping the temperature of the room as low as it should be so they need to be replaced. The following budget amendment is needed to cover the associated costs:

Line Item	Account	Current Budget	Increase/ (Decrease)	New Budget
Appropriated Fund Balance	1044000-49000	2,283,937	18,000	2,301,937
IT Capital	1059000-56020	137,400	18,000	155,400

The Board approved the contract and budget amendment and authorized the County Manager to sign the contract.

#### **Smart Start Grant Application**

Human Services requested the Board approve the Smart Start of Yadkin County grant application for \$31,000.00 to provide Child Care Health Consulting (CCHC) services. The grant funds will cover 50% of the funding needed for the Public Health Educator position. The Board approved the grant application and it's submittal and authorized the County Manager to sign it.

#### **PUBLIC HEARING/ACTION TO SET PUBLIC HEARING**

There were no public hearings or actions to set a public hearing.

#### **BOARD ACTION**

## **2019 Community Health Assessment**

Jessica Wall addressed the Board. A Community Health Assessment has to be completed every 4 years. The 2019 Community Health Assessment consists of information obtained from resident survey responses and data collected and compiled by the Human Services staff. They received 265 completed surveys. The report is outlined as the Division of Public Health suggests. The County has to submit the report to the Division of Public Health and receive their approval for it to count towards accreditation. She went over some of the survey questions and responses. Approximately 51% of respondents disagreed or strongly disagreed with the statement that there is good healthcare in Yadkin County. That is a 6% decrease from those that disagreed / strongly disagreed in the 2015 report so Yadkin County is improving in this area. Approximately 39% of respondents chose either neutral or disagreed with the statement that Yadkin County is a good place to grow old. Approximately 66% disagreed or strongly disagreed with the statement that there is plenty of economic opportunity in Yadkin County. That is a 3% increase from the 2015 report. The community issues that the respondents felt are affecting the quality of life in Yadkin County the most are drug use, low income/poverty, lack of health insurance, and child abuse or neglect. The areas that the respondents felt need the most improvement in their community are higher paying employment, availability of employment, and positive teen activities. The respondents felt that more information is needed about substance abuse prevention, eating well and nutrition, and stress management. The respondents said they get most of their health related information from doctors and nurses and the internet. Some of the topics they would like to see youth educated on are drug abuse; tobacco, vaping, and e-cigarettes; bullying; and pregnancy prevention. Approximately 86% of the respondents said that they have good health or better. Approximately 49% of the respondents have been told that they are overweight or obese. Approximately 37% of the respondents have high blood pressure. When the respondents were asked if they have had pain or health problems that kept them from doing their normal daily activities almost 1/3 of them said they had. Approximately 36% of the respondents said they were not getting enough physical activity/exercise. Approximately 38% of the respondents said they have been exposed to second hand smoke. Approximately 31% said that they did not receive the flu shot. Approximately 10% said that they have had problems getting the healthcare that they felt they needed. Approximately 43% said they do not have a basic emergency supply kit for their family. Approximately 20.8% of the County's population is under the age of 19. That is a 5% decrease from the 2015 report. Approximately 20% of the County's population is over the age of 65. That is a 4% increase from the 2015 report. The high school graduation rate is 81%. Approximately 59% of children are living in poor or low income homes. Approximately 25% of children live in homes that are food insecure. The median household income is \$46,885.00. That is a \$5,000.00 increase from the 2015 report. The unemployment rate decreased by 2%. Approximately 19% of Yadkin County's teens and young adults are disconnected youth. Disconnected youth are teens and young adults who are not in school and are not working. Natalie Williams addressed the Board. The top three leading causes of death are cancer, diseases of the heart, and chronic lower respiratory diseases. Diabetes deaths, suicide deaths, and unintentional injury deaths are a concern for Yadkin County. The suicide rate has been increasing over the last several years. Approximately 32.5% of women began prenatal care later than the first trimester. That is a concern because pregnant women should begin prenatal care as soon as possible. Approximately 16.8% of women reported smoking during their pregnancy. That increases the risk of a premature birth and can cause health complications for the infant. Approximately 9.6% of infants were born with low birth weights. Approximately 11.6% of infants were born preterm. The 2018 teen pregnancy rate decreased by 23% from 2017. Approximately 33% of the residents live within ½ mile of a park or within 3 miles of a recreational facility. Approximately 32% of the people who completed the survey self-reported a diagnoses of depression or anxiety. Approximately 4,500 residents who are under the age of 65 don't have health insurance. The at-risk populations in Yadkin County are women, infants, children, older adults, individuals with low income and no health insurance, and individuals with limited English-speaking proficiency. Jessica Wall addressed the Board. The report talks about the County's existing and needed health resources. The Yadkin Medical Campus houses a variety of health professionals including Emergency Management/Emergency Services, a private medical doctor, the Employee Wellness Clinic, and three behavioral health providers. The report talks about the collaboration between the Yadkin Medical Clinic and Hands of Hope. The report also lists the other medical and mental health service providers that are in Yadkin County. Something that is lacking in the community is a hospital providing OB/GYN services, surgical/outpatient services, or emergency department services. The top health priorities that will be addressed over the next 4 years are substance



abuse, mental health, stress management, and physical health/chronic diseases. **Commissioner Zachary made a motion to approve the 2019 Yadkin County Community Health Assessment as written and presented and approve it's submission to the North Carolina Division of Public Health. Commissioner Welborn second.**

**Vote: 5/0.**

#### **Yadkin Guarantee Budget Amendment**

County Manager Hughes addressed the Board. Last fiscal year the Board budgeted \$75,000.00 for the Yadkin Guarantee but there wasn't as much participation in the scholarship program as the County had hoped for so the funding was reduced to \$50,000.00 this fiscal year. The Board approved some changes to the Yadkin Guarantee eligibility requirements and more people are taking advantage of it now. The Yadkin Guarantee reimbursement request for the first semester was \$39,000.00. The reimbursement request for the spring semester exceeds the funds remaining in the budget line by \$10,822.00. The reimbursement requests didn't include the costs of the books so funds will also be needed to cover those costs. The following revised budget amendment appropriating \$16,000.00 should cover the costs for the remainder of the fiscal year:

Line Item	Account	Current Budget	Increase/ (Decrease)	New Budget
Appropriated Fund Balance	1044000-49000	2,301,937	16,000	2,317,937
Yadkin Guarantee	1055920-57501	50,000	16,000	66,000

**Vice Chairman Moxley made a motion to appropriate \$16,000.00 of the General Fund's Fund Balance for the Yadkin Guarantee and to adopt the budget amendment as revised. Commissioner Hemric second.**

**Vote: 5/0.**

#### **CALENDAR NOTES**

- 1) March 30, 2020 – Tentatively Scheduled Joint Meeting with the Board of Education. The Board of Education will host it.
- 2) April 10, 2020 – County Offices Closed for Good Friday.

#### **MANAGER'S REPORTS/BOARD ACTION**

##### **Sheriff's Administration Building Change Order Authorization**

Occasionally there are time sensitive change orders that require approval as soon as possible so there won't be project delays. The Board has authorized the County Manager to approve change orders up to \$5,000.00 for some of the previous construction projects. County Manager Hughes requested authorization to approve change orders for the Sheriff's Administration Building Project. **Commissioner Welborn made a motion to authorize the County Manager to approve change orders on the Sheriff's Administration Building Project up to \$5,000.00 without prior approval of the Board but with a report to follow.**

**Commissioner Zachary second.**

**Vote: 5/0.**

#### **2020 Census**

According to the George Washington University, North Carolina receives over \$16.2 billion a year of funding that is based upon Census data. In 2019 Yadkin County received over \$56.5 million for programs that receive funding based off of the Census numbers. It is very important to get all the citizens to complete the Census. Some of the programs that are based on Census numbers are Medicaid, the Supplemental Nutrition Assistance Program, Medicare Part B, highway planning and construction, Title 1 grants, the National School Lunch Program, Section 8 Housing choice vouchers, Head Start and Early Head Start, health center programs, and foster care.

#### **NCDOT**

The North Carolina Department of Transportation is starting a study for a bridge replacement. County Manager Hughes gave the Board a vicinity map to review.

#### **Student Enrollment**

County Manager Hughes gave the Board a chart showing student enrollment for the Yadkin County School System, charter schools, and home schools for FY2014 through FY2019. There were 582 home school

students in FY2018. In FY2019 there were 522 home school students. The total number of students overall was 6,090 in FY2014 and that number has dropped to 5,836 in FY2019.

#### **Population and New Construction Maps**

County Manager Hughes gave the Board a population map to review. The only blocks that consistently grew from 2010 to 2015 to 2018 was Block Group 1 and Block Group 5. She also gave the Board a new construction map to review.

#### **Solid Waste**

County Manager Hughes and Drew Hinkle met with Republic Services last week. The County is looking into possibly building some kind of lean-tos at the Solid Waste convenience sites that have compactors. The staff would be able to stand under them to keep the rain and the sun off of them while they are working. Parks & Recreation could build the lean-tos so that would help keep the costs down.

### **MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED**

#### **Funds**

#### **Transfers**

Department		Purpose
Solid Waste		Transfer of funds needed to cover the cost of yearly inspections for three Solid Waste vehicles.
Disposal Transfer Fee	(100)	
Vehicle Maintenance	100	

#### **Puroclean Emergency Property Restoration Contract**

Puroclean Emergency Property Restoration cleaned the Human Services bathroom that was smoke damaged.

#### **Regal Catering Contract**

Regal Catering provided catering services for a Human Services event.

#### **Security Storage Contract Amendment**

Security Storage provides storage units for Human Services to store records and files in. The contract amount needed to be increased by \$1,080.00

### **BOARD VACANCIES/APPOINTMENTS**

#### **Joint Nursing Home - Adult Care Home Community Advisory Committee**

There are three vacancies on the Joint Nursing Home – Adult Care Home Community Advisory Committee.

#### **Surry County Housing Consortium**

The Surry County Housing Consortium has a vacancy that Steve Hutchens is willing to fill. He is an Administrative Assistant for the Town of Boonville. He is currently doing the Town's zoning.

**Commissioner Welborn made a motion to appoint Steve Hutchens to serve on the Surry County Housing Consortium. Commissioner Zachary second.**

**Vote: 5/0.**

### **COMMISSIONER COMMENTS**

**Commissioner Welborn** said it was good to see several employees here today. He welcomed Adam Anderson to the County. He has heard good things about him. He thanked Kim Harrell, Jessica Wall, and Natalie Williams for their reports.

**Commissioner Zachary** thanked everybody for being here today. He welcomed Adam Anderson to the County. He has had the pleasure of working with him a little bit over the years and Adam Anderson was always very nice and professional. He thanked Kim Harrell, Jessica Wall, and Natalie Williams for their reports. The Community Health Assessment was very informative. He knows that they worked hard on it. He wished some of the results had been better.

**Vice Chairman Moxley** thanked everyone for coming out this morning. He thanked Kim Harrell, Jessica Wall, and Natalie Williams for their reports. Some of the information may not have been as pleasing as the Board would have liked to hear but it was very informative and gave them something to think about. There are things the County needs to think about ways to improve. He welcomed Adam Anderson to the County.

**Commissioner Hemric** thanked everyone for being here. He thanked Kim Harrell, Jessica Wall, and Natalie Williams for their reports. He welcomed Adam Anderson to the County.

**Chairman Austin** welcomed Adam Anderson to the County. He thinks that Adam Anderson will find that Kim Harrell and Marcy Mays run a very professional Department and hold the County to high standards. He thanked everyone for being here. He thanked Jessica Wall and Natalie Williams for the Community Health Assessment report. It was very thorough. Improvements were made in some areas but not in others. It gives the Board a lot to think about. The Budget Retreat was last week. It wasn't so much a Budget Retreat as it was a chance for the Board to step back and look at the County and see where it is and where the Board wants it to go and this report gives them important information to go along with that.

**Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information. Commissioner Hemric second.**

**Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Welborn made a motion to extend the meeting. Commissioner Zachary second.**

**Vote: 5/0.**

**Chairman Austin made a motion to reenter Closed Session for all the previously stated reasons. Vice Chairman Moxley second.**

**Vote: 5/0.**

Commissioner Welborn left the meeting at 12:21pm.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Vice Chairman Moxley made a motion that beginning July 1, 2020 the Clerk to the Board's evaluation will be conducted by the Board of Commissioners annually in July, so the next evaluation will be July 1, 2021; effective July 1, 2020 the Clerk to the Board will receive a 3% pay increase; and a \$500.00 bonus effective immediately. Commissioner Zachary second.**

**Vote: 4/0.**

**Commissioner Zachary made a motion that a review of the Emergency Services Director's job duties and responsibilities was conducted by the Board and a 7% pay increase was authorized.**

**Commissioner Hemric second.**

**Vote: 4/0.**

**Vice Chairman Moxley made a motion authorize the County Manager to approve up to \$5,000 per transaction or revision made to the Home Community Care Block Grant funding. Commissioner Zachary second.**

**Vote: 4/0.**

**Commissioner Zachary made a motion to rescind the previous action taken to approve a budget amendment appropriating \$16,000.00 of Fund Balance for the Yadkin Guarantee. Vice Chairman Moxley second.**

**Vote: 4/0.**

**Commissioner Hemric made a motion to approve the revised budget amendment for the Yadkin Guarantee in place of the rescinded one. Commissioner Zachary second.**

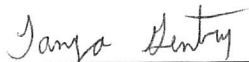
**Vote: 4/0.**

The revised budget amendment is as follows:

Line Item	Account	Current Budget	Increase/ (Decrease)	New Budget
Appropriated Fund Balance	1044000-49000	2,301,937	25,475	2,327,412
Yadkin Guarantee	1055920-57501	50,000	25,475	75,475

**Commissioner Zachary made a motion to adjourn. Vice Chairman Moxley second.**

**Vote: 4/0.**

  
 Prepared by Tanya Gentry  
 Clerk to the Board

  
 Kevin Austin, Chairman  
 Yadkin County Board of Commissioners

2/17/2020  
 Date approved by the  
 Yadkin County Board of Commissioners